

AIRPORT ADVISORY BOARD
Thursday, Oct 14, 2021 at 8:00 a.m.
In-person at airport terminal

MEETING MINUTES

1. Call to Order

Veum called the meeting to order with the time being 8:07 a.m.

2. Roll Call & Introductions

Members Present: Bill Munsell Terri Wolski Jim Cloudman
Bob Schallip Tom Veum Duane Penzien
Shane Miller, City Commission Liasion

Members Absent: Fred Smith

Also Present: Tom Brown, Airport Manager
Jeff Holt, EDC Executive Director
David Waite, Great Circle Aviation - FBO
Jack Wartella

It was moved by Penzien, supported by Munsell to excuse the absent member. The motion carried unanimously.

3. Changes or Additions to the Agenda – none at this time

4. Approval of Minutes

It was moved by Schallip, supported Penzien, to approve the Sept 9, 2021 meeting. The motion carried unanimously.

5. Finance Report

Holt provided an update of the Finance Report-Balance Sheet, P&L, Check Detail as of Oct 1, 2021.

It was moved by Munsell, supported by Wolski, to receive the financial report and place on file. The motion carried unanimously.

6. Airport Manager Report

Brown reported that the conference in Crystal Mountain was informative, and many contacts were made. N.I.P.I.U.S., the process is moving along, we are optimistic.

7. FBO Report

Waite reported: (written report presented) for September 2021:

- 43 Private Aircraft
- 24 Corporate Aircraft
- 5 Government/Military Aircraft
- 17 Resident Aircraft

Eight aircraft were transited for customs clearance, 9 medevac flights

Current fuel prices as of Oct 1 are : \$5.05 for Jet A and \$5.80 for Avgas (per gallon)

8. Old Business

Waite mentioned budget issues. Requested his evaluation be done sooner as to allow timely payment. Prein/Neuhauff PCN# assistance along with engineering report.

Brown spoke with Prien/Neuhauff at recent conference.

Waite mentioned Avis in Kinross closed until end of November.

Holt will connect SBDC (N. Kibble) with Waite to assist in business issues.

9. New Business

11. Status Reports

N/A

12. Other Matters – none at this time

13. Informational Reports

14. Matters Presented by the Public – none at this time

15. Next Meeting: It was moved by Schallip, supported by Penzien to cancel November meeting (Veterans Day). The motion carried unanimously.

16. Adjournment

It was moved by Wolski, supported by Schallip to adjourn the meeting at 8:40 am. The motion carried unanimously.