

**City of Sault Ste. Marie
ECONOMIC DEVELOPMENT CORPORATION
Minutes of the Board of Directors Meeting
November 09, 2021**

1. Call to Order & Introductions

Chair Dasho called the meeting to order with the time being 12:02pm.

2. Roll Call

Members Present:	Tom Veum	Tim Ellis	Dan Dasho
	Kelley Bunker	Jim Devaprasad	Rob Landis
	Joshua Billington	Jake Brown	

Members Absent: Gary Sharp

Staff Present: Jeff Holt Nikki Radke

Also Present: Tony Haller, Chamber of Commerce
Brian Chapman, City Manager

It was moved by Bunker, supported by Veum to excuse those absent. The motion carried unanimously.

3. Agenda: Changes, Additions, or Deletions

It was moved by Dasho to add an executive session. After further discussion it was decided an executive session was not appropriate per the Open Meetings Act. It was decided to add item 4a) General Board Discussion and 6a) Smith & Company renewal supported by Bunker. The motion carried unanimously.

4. Matters presented by the Public

Haller thanked members for attending the economic chamber luncheon and appreciated the support. He reported that Chamber Bucks have been selling well. He also reminded members that Business after 5 will be Thursday, November 18th at Central Savings Bank from 5pm-7pm.

4a. Action Item: General Board Discussion

Dasho informed board members of appropriate communication. This entails CC'ing all board members when emailing Holt. Holt should be the only employee members are communicating to with requests. Dasho also mentioned it was code of conduct for board members to not bring disgrace or embarrassment upon the EDC. Any concerns or opinions should only be mentioned within board meetings.

Billington expressed concern with issues such as: not receiving a board packet and requesting a FOIA, outdated Bylaws, financials and procedures, City of Sault Sainte Marie board insurance, insignificant housing after Soo Locks Project commenced, and ineffective 2021-2022 Goals. He also expressed concern about the Audit process with Chapman ensuring it was the same as City Hall's process. Brown made the recommendation to reopen discussion. Dasho implemented a

Special Meeting for the EDC Monday, November 29th, 2021 at 4pm-6pm to focus on Billington's recommendations. It was moved by Brown and supported by Billington. The motion carried.

5. **Action Item: Approval of September 14, 2021 Board Meeting Minutes**
It was moved by Brown, supported by Landis to accept the September 14th, 2021 EDC Board Meeting Minutes. The motion carried with Billington opposed.
6. **Action Item: Approval of Financial Report: Profit & Loss, Balance Sheet & Check Detail**
Holt reviewed the financial report including the Balance Sheet on track, Devaprasad had a question about the difference in salaries and fringe in the P&L. Holt reported the P&L showed a positive net income. The check detail balanced. It was suggested by Brown to bring supporting documents to Special Meeting November 29th moved by Ellis and supported by Brown. The motion carried unanimously.
- 6a. **Action Item: Smith & Company Renewal**
Holt reported the EDC contract with Smith and Company was up for renewal. There was an option to recontinue or file an RFP. The renewal would not cost anything as Smith and Company only charges when property is sold. A RFP will take upwards of six weeks. Bunker reminded that local companies do get a 5% threshold to decrease with bids. Billington motioned a statewide RFP be issued Ellis supported. the motion carried.
7. **New Hire - Nikki Radke Introduction**
Holt introduced Radke to the EDC. All welcomed her.
8. **Directors Reports**
Holt gave an updated report.
9. **Status Report**
Holt gave minutes from last Airport Advisory Meeting.
10. **Other Matters**
None at this time
11. **Next Meeting**
Special meeting to be held Monday November 29th.
13. **Adjournment**
It was moved by Brown, supported by Bunker to adjourn the meeting at 1:25 pm. The motion carried unanimously.

**Next meeting is Monday, November 29th at 4pm to 6pm.*



Tim Ellis, Secretary