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City of Sault Ste. Marie
TAX INCREMENT FINANCE AUTHORITY (TIFA III)
Minutes of the Board of Directors Meeting
December 14, 2021

1. Call to Order & Introductions

Chair Dasho called the meeting to order with the time being 1:05pm.

2. Roll Call

Members Present:	Tom Veum	Gary Sharp	Dan Dasho
	Jim Devaprasad	Rob Landis	Joshua Billington
	Jake Brown		

Members Absent:	Kelley Bunker	Tim Ellis
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Staff Present:	Jeff Holt	Nikki Radke
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Also Present:	Jack Wartella, Wartella Welding Inspection
	Shane Miller, City Commissioner, Liaison

It was moved by Sharp, supported by Dasho to excuse those absent. The motion carried unanimously.

3. Agenda: Changes, Additions, or Deletions

None at this time.

4. Matters presented by the Public

None at this time.

5. Action Item: Approval of November 9, 2021 Board Meeting Minutes

It was moved by Brown, supported by Landis to accept the November 9, 2021 TIFA III Board Meeting Minutes. The motion carried.

6. Action Item: Approval of Financial Report: Profit & Loss, Balance Sheet & Check Detail

Radke gave report on the financials. She reported annual PPT was received, and State of Michigan Chart of Accounts was added to budget lines. Report was moved by Dasho and supported by Landis. The motion carried.

8. Action Item: Approval of Ramp for City Seaplane Dock

Holt reported the seaplane in rotary park is heavy and used for fishing and swimming. Wartella has come with ideas of a rebuild to the dock. The Airport Advisory Board approved the use of TIFA funds for the update. Wartella reported the current dock weighs anywhere from 450-700 pounds and is falling apart. The construction of the new ramp would be made from aluminum so it would lower the weight to 250 pounds. The attachment points would remain the same other than on the shoreline with safety regulations being added, concurrent to OSHA and MDOT. Wartella reported that he would be doing all the work to it. He also mentioned a sign with Border Patrol and the airports phone number would be needed. He mentioned that we are the only sea dock in the EUP as a port of entry. The life expectancy for this build would be about 25

years. A motion to approve was made by Dasho and supported by Billington. The motion carried.

9. **Action Item: Approval of an RFP for Maintenance Platform/Ramp for Airport**

Holt reported that a maintenance platform is greater than \$10,000 so it would require an repair process. The FBO bought a de-icing machine, and it has been in high demand however, they are just using a stepladder which is not sufficient for larger planes. It will double as a stairwell to de-plane also. Sharp made a motion to approve the RFP request and it was second by Landis. The motion carried unanimously.

10. **New Business**

None at this time.

11. **Old Business – New hold Tractor repair**

Holt reported that he has not hear back from the city manager on the process of an emergency RFP yet. Miller mentioned he should be hearing back from the city manager today.

10. **Next Meeting**

The next meeting will be held January 11, 2022 at 12:30 pm.

10. **Adjournment**

It was moved by Brown, supported by Landis to adjourn the meeting at 1:22 pm. The motion carried unanimously.

**Next meeting is Tuesday, January 11, 2022 at 12:30 pm.*



Tim Ellis, Secretary