

**City of Sault Ste. Marie
ECONOMIC DEVELOPMENT CORPORATION
Minutes of the Board of Directors Meeting
September 14, 2021**

1. **Call to Order & Introductions**

Chair Dasho called the meeting to order with the time being 12:00 PM

2. **Roll Call**

Members Present: Tom Veum Dan Dasho Kelley Bunker
Rob Landis Jake Brown Josh Billington
Members Absent: Jim Devaprasad Tim Ellis Gary Sharp
Staff Present: Jeff Holt
Others Present: Tony Haller, Chamber of Commerce
Brian Chapman, City Manager

It was moved by Bunker and supported by Landis to excuse absent members. The motion carried unanimously.

3. **Action Item: Agenda: Changes, Additions or deletions**

Yes. Item #8, (new hire) to indicate an action item. It was moved by Landis and supported by Brown to approve agenda change. The motion carried unanimously.

4. **Matters presented by the Public**

Haller reported upcoming "Business after 5" event on Sept. 15th at Mid-American Title Company (1901 Ashmun St) from 5:00 – 7:00 PM. Haller also informed of the upcoming Economic Luncheon on Oct. 28th from 11:30 – 1:30. Additional information will be posted.

5. **Action Item: Approval of minutes:**

It was moved by Bunker supported by Veum to accept the Aug. 10th EDC Board meeting. The motion carried unanimously.

6. **Action Item: Approval of Financial Report: P & L, Balance sheet and check detail:**

Holt presented financial report and check detail. Discussion on duplicates on check details and a P&L report. Details will be addressed. It was moved by Landis supported by Brown to accept the financial report as presented, with Billington opposed. The motion carried.

7. New Board members were introduced (Brown & Billington) and welcomed by the Board.
8. **Action Item: New Hire:** Holt reported that board members Dasho, Ellis & Landis, along with director Holt held interviews, with the recommendation that Nicole Radke be offered the position of Development Specialist for the EDC. The starting wage offer would be \$45,000.00 (annual salary) to start, with director Holt to do an evaluation after 90 days with the possibility of increasing the wage to \$47,500.00 annually. A background check has been done, with no criminal history. October 4th would be the target date for Ms. Radke to start her career at the EDC. City Hall (R. Troyer) will meet with Ms. Radke for her orientation. It was moved by Landis, supported by Bunker to approve the recommendation that Ms. Radke be offered this position. The motion carried unanimously.
9. **Directors Reports:**
Director Holt gave a report.
10. **Status Report:**
None at this time
11. **Other Maters:**
None at this time
12. **Next Meeting:**
October 12, 2021 at noon.
13. **Adjournment:**
It was moved by Landis and supported by Veum to adjourn at 12:45 PM. The motion carried unanimously.



Tim Ellis, Board Secretary