



Holt distributed Laitinen's evaluation. Turner noted that the board could go into closed session if requested by the employee. Laitinen noted that was not necessary at this time. Bunker inquired on the ranking system and Turner noted that this evaluation format was designed to review strengths and development opportunities with more documentation, noting that Holt's evaluation for department heads served well for when multiple evaluators are giving input. Holt gave a positive recap of Laitinen's performance supported with comments from the board.

It was moved by McCoy, supported by Veum to accept Laitinen's annual evaluation as presented. The motion carried unanimously.

**8. Jeff's Annual Performance Evaluation**

Holt distributed his performance evaluation to the board. Bunker noted that Welton, Worley and Turner had collaborated on the summary. Turner noted that Holt had done very well on the evaluation, highlighting that when Laitinen and Holt came to the EDC there was significant transition and how the EDC has been elevated in the last 18 months. Holt noted he will formulate goals and objectives for the July board meeting. Bauer gave input that in his 12 years as liaison to the EDC he has seen recent improvement in tangible and intangible ways with the increased teamwork. Bunker noted that transparency and communication have greatly improved. McCoy recalled trying to gather EDC information back when she was thinking about becoming an EDC board member and noted there was nothing online about the organization and that is no longer an issue.

It was moved by Dasho, supported by McCoy to accept Holt's annual evaluation as presented. The motion carried unanimously.

**9. Compensation for EDC Staff**

Holt distributed a memo for the board's review. McCoy inquired about City Commission approval of any wage increases to which Turner replied that the EDC submits an annual budget to the City Commission for approval. The Commission then approves and allocation and the EDC must function within those guidelines. McCoy noted that Laitinen has met and exceeded expectations. Glezen inquired about the process to which Turner explained that the budgets have been approved and the next step is to obtain EDC board approval for any wage modifications. Bunker noted that Welton has reviewed the compensation request and supports it.

It was moved by McCoy, supported by Dasho to accept the compensation increases as presented in the memo. The motion carried unanimously.

**10. Events**

Holt reported that the Manufacturing Excellence Summit is coming together. Laitinen reported on tentative speakers Dr. Reattoir from the EUPISD on the CTE millage, Sammie Lukaskiewicz from Talent & Economic Development and Chuck Hadden from MI Manufacturers Association. If you have ideas for the event please talk to Laitinen. Save the date cards will go out after July 1.

**11. Goals/Projects**

- a. No update/no meeting scheduled at this time
- b. Concierge Program is progressing well with the mailings and outreach. Holt reported on the recent sale of the weather station and the same buyer inquiring on the adjacent airport lot.

c. PFC Overlay construction came in under bid and is slated to start mid-August. Funding is supported 90% by MDOT AERO.

**12. Director's Report**

SIS is still interested in moving to the U.S. but are on hold with the uncertainty of steel prices and work visas.

Aeromed project is on hold at this time. Holt and Hagan are working on potential EDA funding for a hangar.

Project Dusty Rock was interested in the superfund site.

Meijer is reportedly doing well and had a 25% increase above what they had initially planned opening week.

Holt gave a handout on the new U.P. EDO group of private investors that have come together to form a new EDO. They are currently performing a director search. Holt noted that Jen Nelson is now the head of MEDC and supports the U.P. McCoy inquired on funding and if MEDC funds would be redirected to support this new endeavor. Hagan reported that it follows the Governor's idea of the Regional Prosperity Initiative and aligning to have 1 of each entity. UPEDA has come out in support of this new group as well.

Twin Saults City Commission meeting went well. Holt was able to give a brief presentation on the 2014 MOU and thanked Dasho for providing him information on the energy project in looking to connect Sault, Ontario and the Upper Peninsula. Holt focused his presentation on International Trade efforts, Manufacturing and the Transportation Logistics Strategy. Holt will be inviting members to attend our July ERA meeting.

A 3-year HVAC bid went out for Smartzone services. This is being handled by the clerk's office and we will award a bid at our July EDC board meeting.

Applications are still being accepted for the part time support staff position at the EDC. Please visit the employment tab on the City's website if you know anyone that is interested.

**13. Other matters**

McCoy inquired on the status of WMH and LSSU SIM LAB, and the "rumors" that WMH was going to purchase the old Ganzhorn building and move the LSSU SIM lab from the Smartzone to the new location. Turner noted that WMH CEO David Jahn did discuss this at the annual meeting, but that it might take some time. Holt reported that SIM's lease is up 12.31.17.

**14. Adjournment**

It was moved by Veum, supported by McCoy to adjourn the meeting at 1:12 pm. The motion carried unanimously.



Dan Dasho, Secretary