

**Brownfield Redevelopment Authority**  
**Minutes October 17, 2017**  
**Smartzone Building**

1. **Call to Order**

Chairperson Worley called the meeting to order at 1:09 p.m.

2. **Roll Call**

Members Present:            Dan Dasho                      Tom Veum  
   Gwen Worley                      Dr. Rachael McCoy            Jim Devaprasad

Members Absent:            Steve Glezen    Kelley Bunker    Doug Welton    Bob Mattson

Staff Present:                Jeff Holt                      Tracey Laitinen

3. **No changes or Additions to the Agenda**

4. **Matters presented by the public**

No public present at this time.

5. **Approval of Minutes**

Moved by Veum, supported by Dasho to approve the August 22, 2017 minutes. The motion carried unanimously.

6. **Approval of Financial Report**

Laitinen submitted the financial report ending 8.31.17 for City Fund 242. Holt noted that funds are reinvested into the community.

Moved by McCoy, supported by Veum to approve the financial report as presented. The motion was carried unanimously.

7. **Review Phase I Applications**

Holt gave an update on the Seaway Motel project since our last meeting. The Phase I application was for \$75,000 in tax credits. With a thorough review of the project through multiple City departments, along with review by the City Attorney, it was deemed that this plan does not constitute a public purpose.

Moved by Dasho, supported by McCoy, to deny Brownfield tax credits for the renovation prospectus on the former Seaway Motel as it does not constitute a public purpose. The motion was carried unanimously.

8. **Project Updates**

- Holt reported that the former Bambi Motel turned Family Dollar was open for business. There were some ADA accessibility issues but they are believed to have been corrected.
- The 2 homes 606 Eureka and 629 Magazine have both been demolished and cleaned up and the neighbors are happy. We anticipate that the costs are less than budgeted.

9. **Other Matters**

Worley would like to review the job creation piece when looking at future Brownfield projects. Discussion was had regarding the recycling of jobs or actual creation of new jobs. Laitinen will put this on the agenda for the next BRA meeting.

10. **Adjournment**

It was moved by Veum, supported by Dasho to adjourn the meeting at 1:20 p.m. The motion was carried unanimously.

A handwritten signature in black ink, appearing to read "Dan Dasho", written over a horizontal line.

Dan Dasho, Secretary