

**City of Sault Ste. Marie
Brownfield Redevelopment Authority (BRA)
Minutes of the Board of Directors Meeting
Sept 14, 2021**

1. **Call to Order & Introductions**
Chair Dasho called the meeting to order with the time being 12:45 PM

2. **Roll Call**
Members Present: Tom Veum Rob Landis Dan Dasho Kelley Bunker
Jake Brown Josh Billington
Members Absent: Jim Devaprasad Tim Ellis Gary Sharp
Staff Present: Jeff Holt
Others Present: Kali Brosco

3. **Agenda: Changes, Additions or deletions**
Yes. Reference action item #7, invoices presented (2). It was moved by Veum supported by Landis to approve agenda change. The motion carried unanimously.

4. **Matters presented by the Public**
None

5. **ACTION ITEM: Approval of minutes:**
It was moved by Bunker supported by Veum to accept the August 10th Board meeting minutes. The motion carried unanimously.

6. **ACTION ITEM: Approval of Financial Report: Brosco**
Brosco reviewed the revenue and expenditure report ending 8-31-21. It was moved by Landis supported by Brown to accept the financial report as presented. The motion carried unanimously.

7. **ACTION ITEM: Approval of Phase 1 & 2 invoices, Arbic Construction:**
Invoices for Environmental Phase 1 parcels #20 & 21 (\$2,100.00), and invoice for Phase 2 parcels #21 & 22 (\$5,174.00). Discussed that BRA could be re-imbursed for these costs should the property be sold to someone other than Arbic. We will obtain the report from client for our records. It was moved by Landis supported by Bunker to approve re-imburement to Arbic Construction for these allowable costs. The motion carried unanimously.

8. Project updates:

LSSU-CFRE – Mac

Completion should be late October, some soils to Dafter landfill (some from Salmon Run Road), storm water retention to start soon, approx. \$50K Grant balance, and approx. \$593 Loan balance, should wrap up soon.

MAC Building

Former Dry Cleaning business remnants, vapor mitigation system to be installed, workplan done, Sept 9th kick-off meeting, possible additional funding from EGLE for exterior building, April 2022 construction start planned.

9. Next meeting:

Oct 12, 2021

12. Adjournment:

It was moved by Landis and supported by Veum to adjourn at 1:15 PM. The motion carried unanimously.



Tim Ellis, Board Secretary