



Brownfield Reimbursement Program

Welcome to the application process. Before you work on filling out our Phase I application please make sure you review the checklist below. In order to be able to collect Brownfield credits you will need to significantly increase the value of your property.

Improvements that increase taxable value:

- NEW construction (e.g., a house, shed, garage, workshop, etc., NOT maintenance or remodeling)
- Paving an unpaved lot
- Adding square footage to your building
- Removing contamination
- Bringing a previously exempt property back online

Normal maintenance is not considered new construction (e.g., painting, re-roofing, etc. Major remodeling may change the effective age (usable life) of a building, BUT it will only increase the MARKET VALUE of a building. Remodeling does not increase TAXABLE VALUE.

NOTE: When additional value for new construction is added to the property, the taxable value of the remainder of the property does not change except for the annual inflationary factor. The value of just the new construction is simply added.

$$\left\{ \begin{array}{l} \text{(Current year taxable value – demolition or removal of square footage) x} \\ \text{current Consumer Price Index + value of new construction or addition of} \\ \text{square footage = your new estimated taxable value} \end{array} \right\}$$

If you have checked one or more of the boxes above then you may be increasing the taxable value.

This application must be completed as a fillable pdf and signed by the applicant to initiate the project review process by the Sault Ste. Marie Brownfield Redevelopment Authority (BRA).

The completed application form and any supplemental materials must be submitted to:

Sault Ste. Marie Economic Development Corporation
Attn: T. Laitinen
2345 Meridian St.
Sault Ste. Marie, MI 49783

For assistance in completing this application, please contact Tracey Laitinen (906)632.5779.



3. **ENVIRONMENTAL OUTCOMES:** Describe known or suspected environmental condition of the property, and response activities (including demolition) that are believed to be necessary for site reuse, and indicate which are proposed to be paid. Indicate whether any underground storage tanks are present and whether they are regulated.

4. **ECONOMIC OUTCOMES:** Describe the new use of the property, and the jobs and investment that will result from the project. Indicate anticipated date(s) to be completed and whether there are any deadlines that could affect this program.

5. **COMMUNITY OUTCOMES:** Describe how the project fits local development plans and whether the project demonstrates place making or sustainable development concepts.

6. **LOCAL COMMITMENT:** Describe the local commitment to the project, including other funding sources, if any, such as tax increment financing, other grants, and so on. Is the applicant willing to accept a loan for response activity costs?

7. **MAP:** Attach a map showing project location and, if possible, proposed redevelopment. Please include photos of the site.

8. **BUDGET:** Please provide a detailed budget for the proposed response activities using the form below. **Attach quotes from contractors for the work they have proposed.**

TASK	DEQ GRANT/LOAN	ACT 381 TIF (state and local)	Developer/Owner Investment & Other Grants
Site assessment, baseline environmental assessment			
Investigation			
Transport / disposal of contaminated soils			
Vapor intrusion mitigation			
Capping / engineering controls			
Demolition / abatement			
Other response activities			
Grant / loan administration			
Environmental oversight contractor			
TOTAL	\$	\$	\$

Applicant's Signature: _____ Date: _____

Thank you for your cooperation. Please return the project proposal to Tracey Laitinen, via email at tlaitinen@saultcity.com. For assistance, contact us at 906.632.5779.

**Submission of this form does not guarantee funding.*