

**City of Sault Ste. Marie
ECONOMIC DEVELOPMENT CORPORATION
Minutes of the Board of Directors Meeting
October 17, 2017**

1. Call to Order

Chair Worley called the meeting to order with the time being 12:09 p.m.

2. Roll Call

Members Present: Dan Dasho Tom Veum
 Gwen Worley Dr. Rachael McCoy
 Jim Devaprasad

Members Absent: Steve Glezen Kelley Bunker Doug Welton Bob Mattson

Staff Present: Jeff Holt Tracey Laitinen

Also Present: Jeff Hagan, EUP Regional Planning & Development
 Tony Haller, Sault Area Chamber of Commerce
 Tom Ewing, President Chippewa Co. EDC
 Josh Billington, SBDC

It was moved by Veum, supported by Dasho to excuse those that were absent. The motion carried unanimously.

3. Agenda: Changes, Additions, or Deletions

None

4. Matters presented by the Public

Haller reminded the group that Business After 5 was this Thursday 1668. Haller also reminded the group of the October 25th Economic Luncheon with speakers LSSU President Dr. Mitchell and from InvestUP Bob Mahaney.

5. Approval of Minutes

It was moved by Devaprasad, supported by Veum to accept the September 19, 2017 minutes. The motion carried unanimously.

6. Approval of Financial Report & Check Detail

Profit & Loss, Balance Sheet and Check Detail were submitted. Devaprasad inquired about check #4411 to which Laitinen noted that was reimbursement to the City as they pay EDC staff wages.

It was moved by Dasho, supported by Devaprasad to accept the financial report as presented. The motion carried unanimously.

7. Approval of Capital Improvement projects 2018-2024

Laitinen and Holt reviewed each plan noting that QoE and MDOT AERO have given their input on:

8 Unit T-Hangar w taxilanes	2023-2024	\$646,000	no grant funds
Airport reno Phase II	2020-2021	\$30,000	TIFAIII
LED upgrade taxiway	2022-2023	\$334,000	90% MDOT AERO
Wetland Mit, Design, Taxiway	2020-2021	\$260,000+	90% MDOT AERO
Parallel Taxi Reconstruction	2018-2019	\$645,000	90% MDOT AERO
Seaplane Base	2022-2023	\$100,000	no grant funds
Wildlife Fence	2023-2024	\$652,000	90% MDOT AERO
Addt to Smartzone	2020-2021	\$550,000	potential for grant funds
14 th Ave Extension	2020-2021	\$700,000	potential for grant funds
Free Trade Zone	2019-2020	\$20,000	potential for grant funds
Incubator lot	2020-2021	\$200,000	potential for grant funds
Industrial Park Mkt	2019-2020	\$10,000	Incubator
Spec building	2022-2023	\$450,000	potential for grant funds

It was moved by Devaprasad, supported by McCoy to approve the 2018-2024 Capital Improvement Projects as presented. The motion carried unanimously.

8. Events

Holt summarized the past events. PTAC was here for the 1st of 4 sessions with 8 attendees and the 2nd workshop is tomorrow. Future workshops will be held:

Nov 8-Responding to Federal Government opportunities

Dec 6-Federal acquisition regulations, understanding the basics

The Manufacturers Alliance networking lunch went well with 3 companies in attendance. Carmeuse will participate in the future. We will meet again in January 2018.

Airport Open House & Movie in a Hangar night was successful. Devaprasad gave kudos to the EDC for their marketing efforts and increased attendance. Holt thanked Billington for giving us a structure to work from. Ewing toured the hangar last week during the Chamber’s Leadership classes and thought it would be a great idea to show more movies. Worley commented on the poster design.

The Manufacturing Summit was well attended with 4 speakers. With sponsorships we were able to have the event costs covered. Worley noted that she heard positive feedback from the employers in attendance. Devaprasad commented on the Enewsletter and the quality and readership.

EDC has tickets for the Economic Luncheon. Please let Laitinen know if you want to attend.

Holt updated the group on the progress with the US Army Corps noting that they plan to partner on a March 2018 event to share more in-depth information about the potential Lock project.

Holt explained the Pure MI Business Connect partnership and he, Hagan and Laitinen will work to bring this event to the Sault along with MEDC in April 2018.

9. Projects

Holt updated the group of the CREAD discussions but no further progress has occurred as far as any proceeds being reinvested in economic development.

Laitinen reported that 35 concierge packets were prepared for the September 28th transportation meeting. This is a great opportunity to showcase our community. Laitinen reviewed the Sky magazine draft included in the packet. Deadline for content is October 26th. So far 17 pages with Upper Peninsula content are scheduled for the December 2017 issue.

10. Director Holt's Report

Holt reported on the Amazon joint RFP for a second headquarters with Sault, Ontario. The RFP is not public yet but Holt will share it soon. McCoy asked about the benefits of our Free Trade Zone.

Holt noted that the Cannelton superfund site would need to be cleared prior to April 2018 and that the City is pushing for action prior to this deadline.

Reiss coal dock was discussed and Holt will touch base with the owner's representative for an update.

11. Other Matters

None

12. Adjournment

It was moved by Veum, supported by Dasho to adjourn the meeting at 12:46 pm. The motion carried unanimously.



Dan Dasho, Secretary